

# Numonohi Christian Academy Technology Acceptable Use Policy 2014-15 School Year

## General Information

NCA provides computer equipment, computer classes, and Internet access to its students and staff for educational purposes only. The rules listed below are meant to protect the students and staff from any misuse of this equipment or information. These rules may be modified or changed by the NCA School Committee at any time.

## Information Content

NCA students agree to refrain from malicious use of technology resources to disrupt computer use by others. They also agree to refrain from computer use that would harass others or be considered abusive or profane.

NCA's filtered access to the Internet will only be available to students **with a teacher present** who is monitoring the system. NCA will not condone or allow the use of objectionable material from the Internet. Anyone found purposely accessing this type of information will be reported to the administration, regional leadership, and / or field leadership as appropriate. Students should understand that Internet abuse during school could result in suspension or expulsion from the school..

Students are not allowed to read, write, or send personal e-mail, text messages, Skype, Facebook, etc. from school.

Students should be aware that their data files **are not private** and are subject to review when deemed necessary.

## Software, Music, Games

Software is provided to students as a curricular resource. Students may not install, upload, or download software without the express consent of a staff member.

Games are not to be played on school computers. This includes Internet games.

In keeping with our school's MP3 & CD player policy, students should not upload or download music onto any school computer. Students should not use personal laptops as personal entertainment devices (i.e., to watch videos, listen to music, etc.) during the school day except as stated below.

If students are using a mobile phone/Ipod, etc. in the school for internet access, **They Must First Receive Permission from a teacher / study hall teacher.** If permission is given, it should not be used for entertainment purposes and must be in such a way as to provide easy observability by the teacher.

**If students do not have access to the internet outside of the school** and the staff supervision requirement is too difficult to manage, the student should come and talk to Mr. Appell or Mr. Sasaki.

## Security

Security on any computer system is a high priority, especially when the system involves many users. Any student who tries to hack through the security systems in place on any school computer will lose the privilege of using NCA computers, and may face other disciplinary action.

## Student Contract

I have read the above regulations. I understand and will abide by the stated rules. Should I commit any violation, I understand that my access privileges may be revoked and school disciplinary action may be taken.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

## Parent / Dorm Parent

As the parent or guardian of the student listed above, I have read this document. I understand that access to the technology system at NCA is designed for educational purposes and that the school has taken all available precautions to eliminate objectionable material. However, I understand that it is impossible for NCA and its staff to prevent access to all objectionable material. I hereby give my permission for my child to use NCA computer resources.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date